

# LIVING FAITH BIBLE INSTITUTE

## FRESHMAN ORIENTATION – FND 103

Course Level / Foundations / 1 Credit Hour

Summer 2024 / May 18<sup>th</sup> – August 3<sup>rd</sup> / Online Only

**SUMMER SELF-PACE ONLINE:** Student learning will be self-guided. Each lecture and quiz taken unlocks the next lecture and quiz. This allows the student to pace themselves through the content between the dates associated with the course. All major projects and assignments can be submitted at any time between the dates of the course. Assignments may differ slightly in the summer semester from what is described in the lectures, so please read your syllabus closely and review assignments below. All assignments have a hard end date of August 3<sup>rd</sup> @ 11:59 pm CST.

Faculty Professor & Instructor: Brandon Briscoe

**Education**

- Associates of Divinity (Living Faith Bible Institute)
- Bachelors of Studio Art (University of Missouri-Kansas City)
- Master of Arts in Teaching (University of Central Missouri)

**Experience**

- Art Instructor at Longview Community College (2009-2014)
- Art Instructor at Lee's Summit West HS (2009-2019)
- Curriculum Writing for LSR7 (2009-2019)
- Current Director of Living Faith Books (2018-Present)
- Provost of Living Faith Bible Institute (2019-Present)

**Pastoral Experience**

- Pastoral ministry at Midtown Baptist Temple (2014-Present)

Instructor: Jeff Grasher

**Education**

- Bachelor of Arts English-Education (University of Missouri-Kansas City)
- Associates of Divinity (Living Faith Bible Institute)

**Experience**

- English Instructor at Grandview High School (2013-Present)
- Professional Development Budget Committee, Grandview C-4 (2018-2020)
- District First Year Teacher Mentor, Grandview C-4 (2021-2022)

**Pastoral Experience**

- Pastoral ministry at Midtown Baptist Temple (2018-Present)

Teacher Assistant: Charity Fluharty [cfluharty@lfbi.org](mailto:cfluharty@lfbi.org)

## I. COURSE DESCRIPTION

This course is intended to help incoming students become familiar with the Living Faith Bible Institute, its philosophy, methodology and student expectations. The course features weekly lectures and activities that help students better understand the technology and functionality of our online educational platform. Students will also learn and review basic skills associated with being in an academic environment.

## II. COURSE PREREQUISITES

- Students should take Freshman Orientation alongside Foundations 1 or during their first semester as a student in LFBI.

## III. MEASURABLE LEARNING OUTCOMES

- Students will be able to identify LFBI distinctives: vision, mission, philosophy and methodology.
- Students will demonstrate an understanding of how myLFBI functions as a learning environment and student resource center.
- Students will demonstrate an understanding of school policy, expectations, and academic integrity.
- Students will demonstrate an understanding of LFBI academic standards and formatting related to assessments.
- Students will demonstrate an ability to apply best student practices.

## IV. REQUIRED ASSIGNMENTS

- There will be weekly post-lecture quiz assignments. **(60% of grade)**
  - Each assignment will be an activity that explores that week's content. Expect that each week's assignment will take 30 min to an hour.
- The student will write a two-page research essay based on a famous missionary. **(20% of grade – due by August 3<sup>rd</sup> @ 11:59 pm CST)**
  - The research paper will focus on selecting a missionary and writing a short research essay describing their life, their ministry, and how their testimony has impacted them personally. The list of missionaries to choose from will be on the assignment on myLFBI.
    - Students will learn and follow the writing process, including brainstorming, drafting, revising.
    - Students will learn and follow a simple research process.
    - Students should be encouraged to reach out to the instructor(s) for help and guidance.
    - Biblical references that are quoted **DO NOT** count toward the overall minimum length of an essay - nor should biblical quotations increase the overall length of the essay by more than 20%.
    - Quotations **SHOULD NOT** exceed more than 20% of the essay.
    - Biblical citations **DO NOT** count toward number of citations or sources required for the assignment (endnotes/footnotes).
    - Preferably, biblical references will be made at the end of a sentence in parentheses, i.e. "(Mat 3:15)."
- The student will write a one-page personal student vision statement. **(20% of grade – due by August 3<sup>rd</sup> @ 11:59 pm CST)**
  - The personal student vision statement will focus on goals in LFBI, reflection on weaknesses as a student, how their education will benefit

their local church, ways in which they are hoping to lead, and how LFBI will help prepare them for specific callings on their life.

- Students will also need to read the class textbook ***The A Game*** by **Kenneth J. Sufka** and discuss one thing they learned that they are going to apply as a student in LFBI to help them accomplish their goals.

## V. REQUIRED TEXT

Sufka, Ken. *The A Game: Nine Steps to Better Grades*. Oxford, MS: Nautilus, 2011.

*The Holy Bible, Authorized Version*

## VI. SEMESTER SCHEDULE

Each week there will be a one-hour lecture and a 30–60-minute post-lecture assignment that explores the concepts from the class.

Week 1 – The LFBI Vision, Philosophy & Program of Study

Week 2 – LFBI School Policies & Procedures

Week 3 – The LFBI Educational Platforms

Week 4 – Planning Your Semester

Week 5 – Becoming a Good Student

Week 6 – How to Write an Essay

Week 7 – Assessment Standards: Formatting & Work Submission

Week 8 – Getting the Most from LFBI

## VII. COURSE GRADING POLICY

### LFBI Grading Scale

A: 92-100% Excellent. Mastery of course material.

B: 83-91% Good. Reasonable understanding of course material.

C: 74-82% Satisfactory. Basic comprehension of course material.

D: 65-73% Poor. Minimal knowledge of course material.

### LFBI Grade-Point Calculation

A // 97-100	C // 77-79
A- // 92-96	C- // 74-76
B+ // 89-91	D+ // 71-73
B // 86-88	D // 68-70
B- // 83-85	D- // 65-67
C+ // 80-82	F // 0-64

Transferring credits: we transfer students' grade-point averages based on the above scale. LFBI does not transfer letter grades. This is critical to the

consideration of student honors at graduation. LFBI Instructors will calculate a percentage grade on each assignment entered in Moodle.

## VIII. ATTENDANCE POLICY

- Living Faith Bible Institute requires 100% attendance. All attendance issues will be handled directly by the course instructor within your specific class. From there, it may be deferred to the Registrar's Office. If a student misses' class but believes it may be excused, they will contact the Registrar. We believe that students have many potential extenuating circumstances that contribute to absence and for this reason, course records distinguish between excused and unexcused absence. The Registrar's Office staff is available to help students regarding any concern with attendance.
- Whether you are attending classes online or in person, it is important for students to put together a personal attendance plan. Being present and prepared for class is critical to getting the instructional experience necessary for growth. The following are the attendance requirements and policies for LFBI:
  - Students are responsible for all missed information, instruction and assignments accrued while absent from class.
  - For online students, if you miss the live viewing of any class lecture, you will have **ten days** to view the class online before the corresponding quiz becomes inaccessible and you are considered absent.
  - All students who miss class (i.e., sickness, missions' trips, work schedules) will be expected to stay caught up with each week's class. Instructors may, at their discretion, grant extensions to students who miss class under special circumstances.
  - Students who wish to contest an unexcused absence may fill out the Absence Form on the Resource page of myLFBI for review by the Registrar's Office.
- When in live attendance, the student is expected to show common courtesy to the professor and fellow students by being punctual. Students who are regularly late to class or are a distraction to other students are susceptible to being reported to the Registrar's Office.

## IX. ACADEMIC STANDING & PROBATION

Students' academic status is assessed at the end of every term, whether the student is full-time or part-time. A summer session is considered the same as a semester for the purpose of the following regulations:

- **Academic Warning:** Students will be placed on Academic Warning via email when 1) their grade point average is under 2.0 after the first semester of enrollment or 2) their grade point average is .7 (D-) or below for two consecutive semesters. They will be taken off Academic Warning when they achieve two semesters with a GPA of 2.0 or higher.
  - Students on academic warning will be required to write a formal plan for improving their grades before the end of the semester.

- **Academic Probation:** Students will be notified that they are being placed on Academic Probation and will be required to coordinate/communicate regularly (once a week) with their LFBI Academic Mentor via phone call, in-person meeting, or video call in alignment with the LFBI Academic Mentor Checklist. Students will be required to meet with their Academic Advisor in order to enroll in their courses for the semesters they are on probation.
  - In general, students will be placed on academic probation whenever their official grade-point average falls below 2.0 (C average).
  - Students will also be placed on academic probation if they earn at least one failing grade for three consecutive semesters.
  - Students on academic probation will be restored to good standing whenever the grade-point average reaches at least 2.0.
  - Students have three successive semesters (including the semester in which they originally were placed on probation) to remove themselves from academic probation. Otherwise, they are ineligible to re-enroll without the approval of the academic office.
  - Students are responsible for knowing their academic status by referring to myLFBI and their permanent transcript.
  - For first time students who have a grade point average below 2.0 at the end of their first semester of either full- or part-time study will be placed on academic warning. Students on academic warning must achieve an overall 2.0 average by the end of their second semester or be placed on regular probation. At this point, they will be subject to the regular probation requirements.
- **Academic Suspension:** Students are not allowed to enroll in courses for a length of time determined by the Academic Office and will attend a meeting with the Provost of LFBI before enrolling for classes.
- **Academic Dismissal:** Students who have not met the requirements for improving and maintaining progress in their studies will be subject to removal from the school.

## X. DROP POLICY

- Students have until the second week of semester classes to enroll for credit. The penalty for late enrollment is missing the quizzes for the sessions while they were not enrolled.
- There will be no refunds for early withdrawal beyond the second week of class or for incomplete classes.
- Students who enroll in Fall or Spring courses may be re-assigned as an “audit student” upon request prior to the end of week 4 but will not receive a refund. After week 4, all students will receive their earned grade.
- Students who enroll in Summer Self-Pace courses may be reassigned as an “audit student” upon request prior to the end of week 3 but will not receive a refund. After week 3, all students will receive their earned grade regardless of what was completed.
- Students will receive a failing grade for an incomplete course. The failing grade will go on their transcript. Contact the registrar to change enrollment status prior to the designated time.

- Students may retake a class for credit the next time it is offered by re-enrolling and paying tuition. Both grades will be recorded on the transcript.

## **XI. OTHER POLICIES**

- **Academic Misconduct**  
Academic misconduct is strictly prohibited and will result in an F for the course as well as a board review of student enrollment status.
- **Disability Statement**  
Students with a documented disability may contact the LFBI offices to make arrangements for academic accommodations.
- **Classroom Policies**  
Classroom policies will be established and enforced by the individual instructor. Cell phones, internet social networking and other distractions take away from the learning environment. Use these on class assigned breaks only.
- **Assessment Responsibility**  
Students are responsible for retaining copies of all completed assignments. In the case that an assignment is lost or mismanaged within the myLFBI platform, students will be accountable to resubmit all missing work.

## **XII. BIBLIOGRAPHY**

- Lloyd-Jones, D. M. (1971). Preaching & preachers. Grand Rapids: Zondervan Publishing House.
- MacArthur, J, Jr. (1992). Rediscovering expository preaching: Balancing the science and the art of Expository Preaching. Dallas: Word Publishing.
- Olford, S. F., (with Olford, D. L.). Anointed expository preaching. Nashville: Broadman & Holman Publishers.
- Richard, R (1995). Scripture sculpture: A do-it-yourself manual for biblical preaching. Grand Rapids: Baker Book House.
- Robinson, H. W. (1980). Biblical preaching: The development and delivery of expository messages. Grand Rapids: Baker Book House.
- Vines, J. (1985). A practical guide to sermon preparation. Chicago: Moody Press.
- Vines, J. (1986). A practical guide to sermon delivery. Chicago: Moody Press.

**This syllabus is subject to change by verbal or written announcement by the professor.**

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