

LIVING FAITH BIBLE INSTITUTE

THE BIBLICALLY PRINCIPLED CHURCH – MLD 303

Course Level // Elective / 1 Credit Hour

Summer 2024 / May 18th – August 3rd / Online Only

SUMMER SELF-PACE ONLINE: Student learning will be self-guided. Each lecture and quiz taken unlocks the next lecture and quiz. This allows the student to pace themselves through the content between the dates associated with the course. All major projects and assignments can be submitted at any time between the dates of the course. Assignments may differ slightly in the summer semester from what is described in the lectures, so please read your syllabus closely and review assignments below. All assignments have a hard end date of August 3rd @ 11:59 pm CST.

Faculty Professor: Pastor Brandon Briscoe

Education

- Bachelor of Studio Art (University of Missouri-Kansas City)
- Master of Arts in Teaching (University of Central Missouri)

Experience

- Art Instructor at Longview Community College (2009-2014)
- Art Instructor at Lee's Summit West HS (2009-2019)
- Curriculum Writing for LSR7 (2009-2019)
- Current Director of Living Faith Books (2018-Present)
- Provost of Living Faith Bible Institute (2019-Present)

Pastoral Experience

- Pastoral Ministry at Midtown Baptist Temple (2014-Present)

Instructor: Pastor Sam Miles

Education

- Associates of Divinity (Shepherd School of Ministry)
- Bachelor of Science in Electronics Engineering Technology (DeVry University)

Experience

- President of Living Faith Bible Institute (2013-Present)
- Living Faith Fellowship Board Member (2015-Present)

Pastoral Experience

- Pastoral ministry at Kansas City Baptist Temple (1998-2006)
- Lead Pastor at Midtown Baptist Temple (2007-Present)

Teachers Assistant: Candice Morris candice.morris@lfb.org

I. COURSE DESCRIPTION

Many organizations and churches are governed by laws, policies and rules that are prone to stifle the liberty of the individual believers in their congregations. This course focuses on instilling in the pastor or church leader a biblically principled approach to ministry that sets ministers free to own the work of evangelism, discipleship, and ministry service. God gave us principles from scripture to promote an entrepreneurial spirit within church leadership.

II. COURSE PREREQUISITES

- A passing grade in Foundations 2 & Foundations 3

III. MEASURABLE LEARNING OUTCOMES

- Students will be able to understand and articulate the ways in which churches and church members are liberated to minister when following biblical principles.
- Students will be able to understand and reflect on the value of keeping ministry from growing inundated with rules and policies.
- Students will demonstrate an understanding of how the nine principles apply within a ministry context.
- Students will be able to understand the value of being principally led in addition to being pastorally led.

IV. REQUIRED ASSIGNMENTS

- Students will complete weekly post-lecture quizzes. **(20% of grade)**
- Students will write two to three additional principles of local church ministry and provide a framework for how the principles will help the ministry move forward. **(30% of grade – due by August 3rd @ 11:59 pm CST)**
 - Essay will be 2-3 pages.
 - Chicago Manual Style
 - 2-3 scriptural references per principle.
- Students will complete a three-page book report that summarizes and compares the required reading with class instruction and concepts. **(20% of grade – due by August 3rd @ 11:59 pm CST)**
- There will be a final exam that will cover the content exclusively from the lectures. **(30% of grade – due by August 3rd @ 11:59 pm CST)**

V. REQUIRED TEXT

The Holy Bible, Authorized Version

Tripp, Paul D. *Lead: 12 Gospel Principles for Leadership in the Church*. Wheaton: Crossway, 2020.

VI. METHODS OF INSTRUCTION

Pastor/Professor lectures are watched in person or by streaming within the myLFBI classroom environment. Classes may be watched throughout the week if you cannot attend class live. Instructors may administer reading assignments, self-directed study/research, project-oriented assignments, essays or finals. Each week's lecture will conclude with a weekly post-lecture online quiz.

LFBI quizzes will remain posted for 10-days before they are removed. Incomplete quizzes will be an automatic “0”. Ensure your success by staying on pace with lectures and completing assignments in a timely manner. Do not contact professors or institute administrators about “missed quizzes” unless you have a doctor’s note or in case in the case of clear administrative error.

VII. ESSAY FORMATTING

Chicago Manual of Style. (17th edition)

For help using Chicago Style:

https://www.chicagomanualofstyle.org/tools_citationguide.html

VIII. COURSE GRADING POLICY

LFBI Grading Scale

A: 92-100% Excellent. Mastery of course material.

B: 83-91% Good. Reasonable understanding of course material.

C: 74-82% Satisfactory. Basic comprehension of course material.

D: 65-73% Poor. Minimal knowledge of course material.

LFBI Grade-Point Calculation

A // 97-100	C // 77-79
A- // 92-96	C- // 74-76
B+ // 89-91	D+ // 71-73
B // 86-88	D // 68-70
B- // 83-85	D- // 65-67
C+ // 80-82	F // 64-0

Transferring credits: we transfer students' grade-point averages based on the above scale. LFBI does not transfer letter grades. This is critical to the consideration of student honors at graduation. LFBI Instructors will calculate a percentage grade on each assignment entered in Moodle.

IX. ATTENDANCE POLICY

- Living Faith Bible Institute requires 100% attendance. All attendance issues will be handled directly by the course instructor within your specific class. From there, it may be deferred to the Registrar’s Office. If a student misses’ class but believes it may be excused, they will contact the Registrar. We believe that students have many potential extenuating circumstances that contribute to absence and for this reason, course records distinguish between excused and unexcused absence. The Registrar’s Office staff is available to help students regarding any concern with attendance.
- Whether you are attending classes online or in person, it is important for students to put together a personal attendance plan. Being present and prepared for class

is critical to getting the instructional experience necessary for growth. The following are the attendance requirements and policies for LFBI:

- Students are responsible for all missed information, instruction and assignments accrued while absent from class.
- For online students, if you miss the live viewing of any class lecture, you will have **ten days** to view the class online before the corresponding quiz becomes inaccessible and you are considered absent.
- All students who miss class (i.e., sickness, missions' trips, work schedules) will be expected to stay caught up with each week's class. Instructors may, at their discretion, grant extensions to students who miss class under special circumstances.
- Students who wish to contest an unexcused absence may fill out the Absence Form on the Resource page of myLFBI for review by the Registrar's Office.
- When in live attendance, the student is expected to show common courtesy to the professor and fellow students by being punctual. Students who are regularly late to class or are a distraction to other students are susceptible to being reported to the Registrar's Office.

X. ACADEMIC STANDING & PROBATION

Students' academic status is assessed at the end of every term, whether the student is full-time or part-time. A summer session is considered the same as a semester for the purpose of the following regulations:

- **Academic Warning:** Students will be warned that their academic progress has declined to the point that they are in danger of being put on Academic Probation. Students will be warned via email from Student Advisory personnel. Students will be required to write a formal plan for improving their grades before the end of the semester.
 - Students on academic warning will be required to write a formal plan for improving their grades before the end of the semester.
- **Academic Probation:** Students will be notified that they are being placed on Academic Probation and will be required to coordinate/communicate regularly (once a week) with their LFBI Academic Mentor via phone call, in-person meeting, or video call in alignment with the LFBI Academic Mentor Checklist. Students will be required to meet with their Academic Advisor in order to enroll in their courses for the semesters they are on probation.
 - In general, students will be placed on academic probation whenever their official grade-point average falls below 2.0 (C average).
 - Students will also be placed on academic probation if they earn at least one failing grade for three consecutive semesters.
 - Students on academic probation will be restored to good standing whenever the grade-point average reaches at least 2.0.
 - Students have three successive semesters (including the semester in which they originally were placed on probation). Otherwise, they are ineligible to re-enroll without the approval of the academic office.

- Students are responsible for knowing their academic status by referring to myLFBI and their permanent transcript.
- For first time students who have a grade point average below 2.0 at the end of their first semester of either full- or part-time study will be placed on academic warning. Students on academic warning must achieve an overall 2.0 average by the end of their second semester or be placed on regular probation. At this point, they will be subject to the regular probation requirements.
- **Academic Suspension:** Students are not allowed to enroll in courses for a length of time determined by the Academic Office and will attend a meeting with the Provost of LFBI before enrolling for classes.
- **Academic Dismissal:** Students who have not met the requirements for improving and maintaining progress in their studies will be subject to removal from the school.

XI. DROP POLICY

- Students have until the second week of semester classes to enroll for credit. The penalty for late enrollment is missing the quizzes for the sessions while they were not enrolled.
- There will be no refunds for early withdrawal beyond the second week of class or for incomplete classes.
- Students who enroll in Fall or Spring courses may be re-assigned as an “audit student” upon request prior to the end of week 4 but will not receive a refund. After week 4, all students will receive their earned grade.
- Students will receive a failing grade for an incomplete course. The failing grade will go on their transcript. Contact the registrar to change enrollment status prior to the designated time.
- Students may retake a class for credit the next time it is offered by re-enrolling and paying tuition. Both grades will be recorded on the transcript.

XII. OTHER POLICIES

- **Academic Misconduct**
Academic misconduct is strictly prohibited and will result in an F for the course as well as a board review of student enrollment status.
- **Disability Statement**
Students with a documented disability may contact the LFBI offices to make arrangements for academic accommodations.
- **Classroom Policies**
Classroom policies will be established and enforced by the individual instructor. Cell phones, internet social networking and other distractions take away from the learning environment. Use these on class assigned breaks only.
- **Assessment Responsibility**
Students are responsible for retaining copies of all completed assignments. In the case that an assignment is lost or mismanaged within the myLFBI platform, students will be accountable to resubmit all missing work.

This syllabus is subject to change by verbal or written announcement by the professor.

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